City of Mt. Juliet Building Department

Non-Residential/ Commercial Projects

Revised 05/13/2015

City of Mt. Juliet

Building Department

When Applying for the Following Permits Building / Plumbing / Mechanical / Electrical

For Residential Houses the General Contractor can pull both the building and plumbing permits.

- Building permit application completed and signed will also need a copy of the Tennessee Contractor License and a Certificated of Liability Insurance for general liability listing the City of the Mt Juliet as the Certificate Holder.

- Plumbing permit application completed and signed will also need a copy of the Tennessee Contractor License and a Certificated of Liability Insurance for general liability listing the City of the Mt Juliet as the Certificate Holder.

- Erosion prevention and sediment control contract obtained at Storm Water Department – Donna Howard at (615) 773-6270.

- Sewer contract obtained at Finance Department / Sewer Billing – Wayne Griffin at (615) 754-2554.

- Adequate Facilities Tax certificate obtained from the County – Wilson County Codes Building Inspector's Office at (615) 444-3025.

- Plot Plan (must include book and page and all set back measurements) with topographical and flood plain information.

- Plans Review are required for each permit applied for. All plans to be submitted to the FTP site, please contact Diana Thompson for download information at 615-773-6266.

- Compaction Letter with Engineers stamp of Approval (if applicable)

- Electrical permit application completed and signed by electrical contractor will also need a copy of the Tennessee Contractor License and a Certificated of Liability Insurance for general liability listing the City of the Mt Juliet as the Certificate Holder.

- Mechanical permit application completed and signed by mechanical/HVAC contractor will also need a copy of the Tennessee Contractor License and a Certificated of Liability Insurance for general liability listing the City of the Mt Juliet as the Certificate Holder.

If you have any questions please contact the **Building Department at** (615) 773-6225.

2425 N. MT. JULIET RD. • MT. JULIET, TN 37122 • (615) 773-6225 • FAX (615) 773-4511

City of Mt. Juliet

Building Department

Plan Review Application

Original Submittal _____ Addendum/Change Order _____ Shop Drawings _____

PROJECT INFORMATION DATE: _____

Project Name: _____

Address: _____

Description of Work: _____

_____

Total Square Footage: _____ # Stories: _____ Sprinklered: Yes ☐ No ☐

Const. Type: _____ Occupancy Class: _____ Separated ☐ Non-separated ☐

If additional code information has already been provided as part of the submittal please indicate: ___

APPLICANT INFORMATION

Project Architect: _____ Phone: _____

Project Designer: _____ Phone: _____

Project Applicant: _____ Phone: _____

Contact Information:_____

_____

_____

Please provide an email and appropriate contact person if you would like plan review comments emailed to you. _____

ADDITIONAL INFORMATION

_____

_____

2425 N. MT. JULIET RD. • MT. JULIET, TN 37122 • (615) 773-6225 • FAX (615) 773-4511

BUILDING PERMIT APPLICATION

CITY OF MT. JULIET - BUILDING DEPARTMENT

Applicant to complete numbered spaces only.

1

JOB ADDRESS | CITY / ZIP CODE

2

LOT NO. | SUBDIVISION / LOCATION

3

OWNER NAME | MAILING ADDRESS | CITY / ZIP CODE

PHONE | EMAIL

4

CONTRACTOR | MAILING ADDRESS | CITY / ZIP CODE

PHONE | LICENSE # | EMAIL

5

TYPE OF CONSTRUCTION: ☐ NEW ☐ ALTERATION ☐ CHANGE IN USE/OCCUPANCY ☐ DEMOLITION

6

PROPOSED USE: ☐ COMMERCIAL ☐ INDUSTRIAL ☐ INSTITUTIONAL ☐ QUASI-PUBLIC ☐ PUBLIC ☐ CONSTRUCTION/OFFICE TRAILER ☐ OTHER

☐ SINGLE FAMILY RESIDENCE ☐ MULTI-FAMILY RES ☐ HOUSE TRAILER ☐ STORAGE ☐ POOL ☐ GARAGE ☐ RETAINING WALL

7

SQ. FT. LIVING AREA _____ # OF STORIES _____

SQ. FT. GARAGE _____ # OF ROOMS _____

SQ. FT. BASEMENT _____ # OF BATH RMS _____

SQ. FT. COMM. / IND _____ # OF BED RMS _____

OF FIREPLACE _____

ESTIMATED COST OF CONSTRUCTION _____

PERMIT FEE _____ PLAN REVIEW FEE _____

IMPACT FEE _____ EXEMPTION FEE _____

REAR LOT LINE (☐ SEE ATTACHED SHEET)

SIDE LOT LINE

SIDE LOT LINE

FRONT LOT LINE

NOTICE

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 180 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 180 DAYS AT ANY TIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT, THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

8

SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT (DATE)

SIGNATURE OF OWNER (IF OWNER BUILDER) (DATE)

City of Mt. Juliet

Building Department

Flood Plain Information

Parcel Identity: Plat Book No. _____ Page No. _____

Map No. _____ Parcel No. _____

Lot No. _____ Subdivision _____

Property Address _____

FEMA FIRM Panel No. _____

Date: _____

Is the subject property located in or immediately adjacent to a special Flood Hazard Area (Zones: A, AO, AH, A1 – 30, AE, A99)?

Yes ☐ No ☐

If Yes, please provide the additional information:

The following documents shall be attached to the Permit Application:

- Elevation certificate
- Base flood elevation
- Minimum Finished floor elevation

_____ _____

Signature Date

_____

Title

2425 N. MT. JULIET RD. • MT. JULIET, TN 37122 • (615) 773-6225 • FAX (615) 773-4511

PLUMBING PERMIT APPLICATION

CITY OF MT. JULIET - BUILDING DEPARTMENT

Applicant to complete numbered spaces only.

1 JOB ADDRESS | CITY / ZIP CODE

2 LOT NO. | SUBDIVISION / LOCATION

3 OWNER NAME | MAILING ADDRESS | CITY / ZIP CODE

PHONE | EMAIL

4 CONTRACTOR | MAILING ADDRESS | CITY / ZIP CODE

PHONE | LICENSE # | EMAIL

5 PROPOSED USE: ☐ COMMERCIAL ☐ INDUSTRIAL ☐ INSTITUTIONAL ☐ QUASI-PUBLIC ☐ PUBLIC ☐ SINGLE FAMILY RESIDENCE ☐ MULTI-FAMILY RESIDENCE ☐ MISCELLANEOUS ☐ GARAGE

6 CLASS OF WORK: ☐ NEW ☐ ADDITION ☐ ALTERATION ☐ REPAIR

7 DESCRIBE WORK:

8 ****100,000 BTU'S OR GREATER REQUIRE A STATE PERMIT (WATER HEATERS OR BOILERS)**

PERMIT FEES (EACH FIXTURE IS $5.00)

No.	Type of Fixture or Item		FEE
	WATER CLOSET (TOILET)	X 5.00 Each	
	BATHTUB	X 5.00 Each	
	LAVATORY (WASH BASIN)	X 5.00 Each	
	SHOWER	X 5.00 Each	
	KITCHEN SINK & DISP.	X 5.00 Each	
	DISHWASHER	X 5.00 Each	
	LAUNDRY TRAY	X 5.00 Each	
	CLOTHES WASHER	X 5.00 Each	
	WATER HEATER	X 5.00 Each	
	URINAL	X 5.00 Each	
	DRINKING FOUNTAIN	X 5.00 Each	
	FLOOR DRAIN / FLOOR SINK	X 5.00 Each	
	MOP SINK / HAND SINK	X 5.00 Each	
	WATER LINE	X 5.00 Each	
	WATER PIPING / TREATING EQUIP.	X 5.00 Each	
	WASTE INTERCEPTOR	X 5.00 Each	
	VACUUM BREAKERS / HOSE BIBS	X 5.00 Each	
	LAWN SPRINKLER SYSTEM	X 5.00 Each	
	SEWER	X 10.00 Each	
	CESSPOOL	X 5.00 Each	
	SEPTIC TANK & PIT	X 5.00 Each	
	GREASE OR OTHER TRAP	X 5.00 Each	
	PRESSURE REDUCING VALVE	X 5.00 Each	
	OTHER	X 5.00 Each	
	PERMIT		25 . 00
	TOTAL FEE	**$**	

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9

SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT (DATE)

SIGNATURE OF OWNER (IF OWNER BUILDER) (DATE)

MECHANICAL / GAS PERMIT APPLICATION

CITY OF MT. JULIET - BUILDING DEPARTMENT

Applicant to complete numbered spaces only.

1 JOB ADDRESS | CITY / ZIP CODE

2 LOT NO. | SUBDIVISION / LOCATION

3 OWNER NAME | MAILING ADDRESS | CITY / ZIP CODE

PHONE | EMAIL

4 CONTRACTOR | MAILING ADDRESS | CITY / ZIP CODE

PHONE | LICENSE # | EMAIL

5 PROPOSED USE: ☐ COMMERCIAL ☐ INDUSTRIAL ☐ INSTITUTIONAL ☐ QUASI-PUBLIC ☐ PUBLIC ☐ SINGLE FAMILY RESIDENCE ☐ MULTI-FAMILY RESIDENCE ☐ MISCELLANEOUS ☐ GARAGE

6 CLASS OF WORK: ☐ NEW ☐ ADDITION ☐ ALTERATION ☐ REPAIR

7 DESCRIBE WORK:

8 **** 100,000 BTU'S OR GREATER REQUIRE A STATE PERMIT (WATER HEATERS OR BOILERS)**

RESIDENTIAL INSTALLATIONS:	
No.	Type of Fixture or Item
	TONS SINGLE FAMILY DWELLING
	TONS DUPLEX FAMILY DWELLING
	TONS MULTI-FAMILY, INDICATE NUMBER OF DWELLING UNITS (_____)

COMMERCIAL INSTALLATIONS:	
No.	Type of Fixture or Item
	TONS COMMERCIAL / INDUSTRIAL, INDICATE NUMBER OF UNITS (_____)

APPLIANCES:	
No.	Type of Fixture or Item
	WATER HEATER
	FIRE PLACE
	OTHER

ESTIMATED COST _____ **PERMIT FEE**

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9

SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT (DATE)

SIGNATURE OF OWNER (IF OWNER BUILDER) (DATE)

ELECTRICAL PERMIT APPLICATION

CITY OF MT. JULIET - BUILDING DEPARTMENT

Applicant to complete numbered spaces only.

1 JOB ADDRESS | CITY / ZIP CODE

2 LOT NO. | SUBDIVISION / LOCATION

3 OWNER NAME | MAILING ADDRESS | CITY / ZIP CODE
PHONE | EMAIL

4 CONTRACTOR | MAILING ADDRESS | CITY / ZIP CODE
PHONE | LICENSE # | EMAIL

5 PROPOSED USE: ☐ COMMERCIAL ☐ INDUSTRIAL ☐ INSTITUTIONAL ☐ QUASI-PUBLIC ☐ PUBLIC ☐ SINGLE FAMILY RESIDENCE ☐ MULTI-FAMILY RESIDENCE ☐ MISCELLANEOUS ☐ GARAGE

6 CLASS OF WORK: ☐ NEW ☐ ALTERATION ☐ ADDITION ☐ REPAIR

7 UTILITIES: ☐ MTEMC ☐ NES

8 SERVICE SIZE:

9 SERVICE CONDUCTOR SIZE:

10 AVAIL. SHORT CIRCUIT CURRENT:

11 TYPE HEAT: ☐ ELECT. ☐ GAS ☐ PACKAGE ☐ SPLIT

12 WATER HEATER: ☐ ELECT. ☐ GAS

13 CLOTHES DRYER: ☐ ELECT. ☐ GAS

14 RANGE: ☐ ELECT. ☐ GAS

15 NIO. OF CIRCUITS: NO. OF DISCONNECTS

16 NUMBER OF RECEPTACLES:

17 OTHER ELECTRICAL APPLIANCES:

Type of Fixture or Item	Number	Fee Per Item	Fee Charged
Lighting: _____ / Receptacles: _____		$4.50 1st 10/Add .40 ea.	
Motor Size:_____ Dishwasher / Disposal		Based on Size	
Water Heater Residential		$12.00	
Water Heater Commercial		$15.00	
Boiler Size: _____		Based on Size	
Electric Range Residential		$15.00	
Electric Range Commercial		$18.00	
Electric Clothes Dryer Residential		$7.50	
Electric Clothes Dryer Commercial		$15.00	
Electric HVAC Unit Size:_____		$30.00	
Electric Signs (Hardwired)		$15.00	
Portable Structures (Meal Wagon, etc.)		$15.00	
New Service (Including Increase or Relocate)		$9.00	
Install New Device / Wiring 220 Volt and up		$6.00	
Switch Panel Size_____ Up to 200 amp		$7.50	
Switch Panel Size_____ 201 to 400		$15.00	
Switch Panel Size_____ 401 to 800		$22.50	
Switch Panel Size_____ 801 to 1600		$37.50	
Switch Panel Size_____ 1601 to 3000		$60.00	
Switch Panel Size_____ 3001 to 6000		$112.50	
Switch Panel Size_____ ea. Add. 100 amps		$2.50	
Temp.& Serv.Rel.Size _____ Up to 200 amp		$30.00	
Temp.& Serv.Rel.Size _____ 201 to 400		$40.00	
Temp.& Serv.Rel.Size _____ 401 to 600		$50.00	
Temp.& Serv.Rel.Size _____ 601 to 1000		$90.00	
Temp.& Serv.Rel.Size _____ Over 1001 amp		$350.00	
Emergency Re-Connect		$100.00	
Rough-in		$30.00	
Low Voltage - Residential		$30.00	
Low Voltage - Commercial		$75.00	
Final - Residential		$30.00	
Final - Non- Residential / Commercial		$75.00	
Total Permit Fee	**Minimum Permit Fee**	**50.00**	

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18 SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT (DATE) | SIGNATURE OF OWNER (IF OWNER BUILDER) (DATE)

FIRE SUPPRESSION PERMIT APPLICATION

CITY OF MT. JULIET - BUILDING DEPARTMENT

Applicant to complete numbered spaces only.

1

JOB ADDRESS | CITY / ZIP CODE

2

LOT NO. | SUBDIVISION / LOCATION

3

OWNER NAME | MAILING ADDRESS | CITY / ZIP CODE

PHONE | EMAIL

4

CONTRACTOR | MAILING ADDRESS | CITY / ZIP CODE

PHONE | LICENSE # | EMAIL

5

PROPOSED USE:

☐ COMMERCIAL ☐ INDUSTRIAL ☐ INSTITUTIONAL ☐ QUASI-PUBLIC ☐ PUBLIC

☐ SINGLE FAMILY RESIDENCE ☐ MULTI-FAMILY RESIDENCE ☐ MISCELLANEOUS ☐ GARAGE

6

CLASS OF WORK: ☐ NEW ☐ ADDITION ☐ ALTERATION ☐ REPAIR

7

DESCRIBE WORK:

THE FOLLOWING INFORMATION MUST BE SUBMITTED FOR PLAN REVIEW TO THE EXTERNAL FTP FOR REIVEW.
https://swft.exavault.com/share/view/wak-85tj30st PASSWORD Juliet

	SHOP DRAWINGS OR HOOD DRAWINGS (WORKING DRAWINGS)
	SPRINKLER / HOOD CALCULATIONS (IF APPLICABLE)
	LIST OF EQUIPMENT TO BE USED, MAKE, MODEL AND TYPE
	FLOOR PLAN OF BUILDING, SHOWING ALL ROOMS AND AREAS

No.	TYPE OF FIXTURE OR ITEM		FEE
	SPRINKLER SYSTEMS - COMMERCIAL / NON-RESIDENTIAL	$1.00 per sprinkler head or $250 min	
	SPRINKLER SYSTEMS - RESIDENTIAL SINGLE FAMILY	X $25	
	HOOD SUPPRESSIONA SYSTEMS	X $100	
	OTHER SUPPRESSION SYSTEMS	X $100	
	FIRE PUMPS & RELATED EQUIP.	X $100	
	PRIVATE FIRE HYDRANTS	X $100	
	STANDPIPE SYSTEM	X $100	
	TOTAL FEE	**$**	

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8

SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT (DATE)

SIGNATURE OF OWNER (IF OWNER BUILDER) (DATE)

FIRE OPERATIONAL PERMIT APPLICATION

CITY OF MT. JULIET - BUILDING DEPARTMENT

Applicant to complete numbered spaces only.

1 JOB ADDRESS | CITY / ZIP CODE

2 LOT NO. | SUBDIVISION / LOCATION

3 OWNER NAME | MAILING ADDRESS | CITY / ZIP CODE

PHONE | EMAIL

4 CONTRACTOR | MAILING ADDRESS | CITY / ZIP CODE

PHONE | LICENSE # | EMAIL

5 PROPOSED USE:

☐ COMMERCIAL ☐ INDUSTRIAL ☐ INSTITUTIONAL ☐ QUASI-PUBLIC ☐ PUBLIC

☐ SINGLE FAMILY RESIDENCE ☐ MULTI-FAMILY RESIDENCE ☐ MISCELLANEOUS ☐ GARAGE

6 CLASS OF WORK: ☐ NEW ☐ ADDITION ☐ ALTERATION ☐ REPAIR

7 DESCRIBE WORK:

No.	TYPE OF FIXTURE OR ITEM		FEE
	ALARM SYSTEMS	.02 PER SQ FT OR $100 MIN	
	COMPRESSED GASES	X $100	
	COVERED MALL BUILDINGS	X $100	
	CUTTING AND WELDING	X $100	
	EXPLOSIVES	X $100	
	*FIREWORKS (DISPLAY)	X $100	
	FLAMMABLE & COMBUSTIBLE LIQUII	X $100	
	*LP - GAS	X $100	
	TAR KETTLES	X $100	
	HAZARDOUS CHEMICALS	X $100	
	HIGH PILED COMBUSTIBLE STOCK	X $100	
	PLACES OF ASSEMBLY	X $100	
	TENTS OR AIR SUPPORTED STRUCT	X $100	
	AEROSOL PRODUCTS	X $100	
	*UNDERGROUND STRORAGE TANK	X $100	
	OXIDIZERS & ORGANIC PEROXIDES	X $100	
	AMUSEMENT BUILDINGS	X $100	
	CARNIVALS & FAIRS	X $100	
	EXHIBITS & TRADE SHOWS	X $100	
	OPEN BURNING	X $100	
	OTHER	X $100	
	TOTAL FEE	**$**	

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8

SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT (DATE)

SIGNATURE OF OWNER (IF OWNER BUILDER) (DATE)

City of Mt. Juliet

Building Department

Adequate Facilities Tax

To: All Builders, Developers, and Contractors

Please be advised effective November 1, 2003 you will need to apply for an Adequate Facilities Tax Certificate prior to apply for a Building Permit.

This applies to **All** New Dwellings, Commercial and Industrial Buildings

Fees are calculated as such: Revised – November 2004

New Dwellings	$3,000.00
Commercial and Industrial	Equal to the Building Permit Amount. (No less that $1,000.00)

You may apply for the Adequate Facilities Tax at the following building.

Wilson County Building Inspector's Dept.
223 East Gay Street
Lebanon, TN 37087
Phone (615) 444-3025

If you have any questions please contact the **Building Department** at (615) 773-6225.

City of Mt. Juliet

Building Department

Fee Schedules

RESIDENTIAL CONSTRUCTION FEES SHALL BE DETERMINED BY FEE SCHEDULE NUMBER 1.

FEE SCHEDULE NUMBER 1

TOTAL VALUATION*	FEE
$1,000.00 and Less	$15.00 fee for each inspection shall be charged. Minimum charge of $25.00.
$1,001.00 to $50,000.00	$15.00 for the first $1,000 plus $5.00 for each additional 1,000 or fraction thereof, to and including $50,000. Minimum charge of $25.00.
$50,001.00 to $100,000.00	$260.00 for the first $50,000 plus $4.00 for each additional 1,000 or fraction thereof, to and including $100,000.
$100,001.00 to $500,000.00	$460.00 for the first $100,000 plus $3.00 for each additional 1,000 or fraction thereof, to and including $500,000.
$500,001.00 and Up	$1660.00 for the first $500,000 plus $2.00 for each additional 1,000 or fraction thereof.

***Valuation shall be determined by the most current published "Building Valuation Data" (without the regional modifier) as published by the International Code Council on their website, www.iccsafe.org.**

RESIDENTIAL IMPACT FEE SHALL BE CHARGED FOR ALL CONSTRUCTION IS ADOPTED AS FOLLOWS:

For all Residential Construction the impact Fee shall be $0.50 a square foot. Add the total square footage of all heated living space and bonus room **(finished or unfinished)**, garage and basement.

PLAN REVIEW FEE SHALL BE CHARGED FOR ALL CONSTRUCTION IS ADOPTED AS FOLLOWS:

For all Residential Construction the Plan Review Fee shall be equal to ½ (one-half) the Building Permit Fee.
For all Non-Residential Construction the Plan Review Fee shall be equal to the Building Permit Fee.

NEW NON-RESIDENTIAL CONSTRUCTION FEES SHALL BE DETERMINED BY <u>FEE SCHEDULE NUMBER 2</u>. REMODEL AND BUILD OUTS SHALL BE DETERMINED BY <u>FEE SCHEDULE NUMBER 1.</u>

FEE SCHEDULE NUMBER 2

Buildings Size in Square Footage	Permit Fee
10,000 sq. ft. or less	$.30 per sq. ft.
10,001 – 30,000 sq. ft.	$.20 per sq. ft.
30,001 – 50,000 sq. ft.	$.15 per sq. ft.
50,001 – 100,000 sq. ft.	$.10 per sq. ft.
100,001 – 200,000 sq. ft.	$.06 per sq. ft.
200,001 – 400,000 sq. ft.	$.04 per sq. ft.
400,001 sq. ft. or greater	$.03 per sq. ft.

PLUMBING PERMIT FEE FOR ALL CONSTRUCTION IS ADOPTED AS FOLLOWS:

Plumbing Permit Base Fee:	$25.00, plus,
Cost per each additional Fixture of	$5.00 each fixture, plus
Sewer Connection Fee:	$10.00 (if applicable)

MECHANICAL PERMIT FEE FOR ALL CONSTRUCTION IS ADOPTED AS FOLLOWS:

Mechanical Permit Base Fee Residential: $50.00 Residential Dwellings (per unit if Multi-Family)

Mechanical Permit Base Fee Non- Residential: $50.00, for the first $1,000, plus $5.00 for each additional $1,000 or fraction thereof.

DEMOLITION PERMIT FEE FOR ALL CONSTRUCTION IS ADOPTED AS FOLLOWS:

For a Residential Single Family Dwelling the Fee shall be	$125.00
For all other Demolition the Fee shall be: 0 to 100,000 cubic feet	$125.00
100,000 cubic feet and Up	$125.00 plus $.50 per thousand cubic feet or fraction thereof.

SWIMMING POOL PERMIT FEE FOR ALL CONSTRUCTION IS ADOPTED AS FOLLOWS:

For an above ground residential private pool the fee shall be $25.00

For all other pools the fee shall be based upon the contract or purchase price based upon **<u>Fee Schedule Number 1</u>** of this ordinance.

A FIRE CODE SYSTEM PERMIT FEE FOR ALL CONSTRUCTION IS ADOPTED AS FOLLOWS:

For a Residential Single Family Dwelling the Fee shall be: $25.00

For all other structures the Base Fee shall be $250.00 or $1.00 per sprinkler head or suppression fixture (Whichever is greater).

All other Construction or Operation Permits required by the International Fire Code $100.00 each event or annually as needed.

ELECTRICAL PERMIT FEES FOR ALL CONSTRUCTION IS ADOPTED AS FOLLOWS:

1. For Lighting Circuits or any other circuit where the outlets are intended to be install for low-voltage devices or lamp-holding devices or receptacles for the attachment of small portable electrical devices and appliances; 130 volts or less:
   a. For the installation of 10 or less such outlets $ 4.50
   b. For additional outlets over 10, each $ .40

2. Motors and generators:
   a. One horsepower or less, each $ 1.50
   b. over 1 and including 10 horsepower, each $ 6.00
   c. Over 10 horsepower, each $10.50
   d. Motor-Generator Sets, each $15.00

3. Electric ranges:
   a. Residential, each $15.00
   b. Commercial, each $18.00

4. Water heaters:
   a. Residential, each $12.00
   b. Commercial, each $15.00

5. Electrical heat and electrically heated appliances other than ranges and water heaters:
   a. Over 1 kw and including 5 kw, each $ 6.00
   b. Over 5 kw and including 10 kw, each $10.50
   c. Over 10 kw, each $15.00
   d. HVAC, each air handling unit $30.00

6. Electric Dryers:
   a. Residential, each $ 7.50
   b. Commercial, each $10.50

7. Electric Signs (excluding service), each $15.00

8. Lunch wagons, bookmobiles, medical service vehicles, and similar structures on wheels, for lighting only $15.00

9. Service, new installation, increasing size, or relocation, per meter $ 9.00

10. Installation of any wiring, device, apparatus, appliance or equipment not specifically covered herein, such as but not limited to disconnects, 220 volt receptacles, each $ 6.00

11. Distribution, lighting or switch panels:

a. Up to, and including 200 amperes, each	$ 7.50
b. 201 to 400 amperes, each	$ 15.00
c. 401 to 800 amperes, each	$ 22.50
d. 801 to 1600 amperes, each	$ 37.50
e. 1601 to 3000 amperes, each	$ 60.00
f. 3001 to 6000 amperes, each	$112.50
Each additional 100 amperes or fraction thereof	$ 2.25

12. Minimum Fee $ 50.00

(Including permit for the installation of any electrical system or part thereof, including but not limited to the installation of both new electrical systems and additions, alterations and repairs to existing electrical systems, the installation of electrical fixtures, equipment, devices and appurtenances thereto, temporary services, etc.)

13. Temporary Poles and Service Releases:

a. 0 to 200 amperes	$ 30.00
b. 201 to 400 amperes	$ 40.00
c. 401 to 600 amperes	$ 50.00
d. 601 to 1,000 amperes	$ 90.00
e. Over 1,000 amperes	$350.00

14. Occupancy Final:

a. Residential, each	$ 50.00
b. Commercial, each	$ 75.00

15. Emergency Re-connection of service, each $100.00

16. Consultation Fee $ 30.00

17. Low Voltage:

a. Residential, each	$ 50.00
b. Commercial, each	$ 75.00

PENALTY FEES IS ADOPTED AS FOLLOWS:

Any person who commences any work on a building, structure, electrical, gas, mechanical, plumbing or fire suppression system prior to obtaining the appropriate permits, shall be subject to a penalty of 100% of the usual Permit Fee in addition to the required permit fees. (i.e. double permit fee)

IF ANY CONSTRUCTION WORK THAT REQUIRES AN INSPECTION, DOES NOT MEET THE MINIMUM STANDARDS AND FAILS INSPECTION SHALL BE SUBJECT TO A RE-INSPECTION FEE AS FOLLOWS:

For the first failed inspection the fee shall be $50.00. For each subsequent failed inspection after the first the fee shall be $100.00 each inspection. This fee must be paid prior to re-inspection being performed unless other arrangements are made with the Building Official.

OTHER FEES IS ADOPTED AS FOLLOWS:

If the construction must comply with the requirements for review by the Tennessee Department of Commerce and Insurance as provided for in Rule 0780-02-03, and the plans must be reviewed and permits issued by the City of Mt Juliet, an additional plan review fee of ($250) plus two dollars and fifty cents ($2.50) per each one thousand dollars ($1,000) or fraction thereof, based on valuation of construction, will be added to the above fees.

If you have any questions please call the City of Mt. Juliet Building office at (615) 773-6225.

City of Mt. Juliet

Building Department

Checklist for Critical Lot

(Site Plan Submittal)

Property Address: _____

Lot and Subdivision: _____

Submitted By: _____

Date: _____

_____ Existing site contours relative to MSL datum.

_____ Proposed site contours.

_____ Proposed buildings on the site with building dimensions and setback distances from side and front property lines.

_____ Finished floor elevation of all proposed structures.

_____ Proposed driveway access with dimensions and distance from property line

_____ Engineered design of building foundation.

_____ Soils analysis showing soil characteristics. (Bearing capacity, soil type, slope stability)

_____ Erosion control plan with applicable erosion control details and notes.

_____ Plan for re-vegetation of disturbed areas on the site.

_____ Floodplain / Floodway location.

2425 N. MT. JULIET RD. • MT. JULIET, TN 37122 • (615) 773-6225 • FAX (615) 773-4511

road trails, which in turn should link with potential open space on adjoining undeveloped parcels (or with existing open space on adjoining developed parcels, where applicable).

13. *Provides open space that is reasonably contiguous*, and whose configuration is in accordance with the guidelines contained in the *Design and Management Handbook for Preservation Areas*, produced by the Natural Lands Trust. To the greatest extent practicable this land shall be designed as a single block with logical, straightforward boundaries. Long thin strips of conservation land shall be avoided, unless the conservation feature is linear or unless such configuration is necessary to connect with other streams or trails. The open space shall generally abut existing or potential open space land on adjacent parcels (such as in other subdivisions, public parks, or properties owned by or leased to private land conservation organizations). Such subdivision open space shall be designed as part of large contiguous and integrated greenway systems, as per the policies in the Open Space, Recreation, and Environmental Resources Element of the city's comprehensive plan.

4-102.103 Lots Subject to Flood

No portion of a "building site" (see definition) associated with any residential structure may be located in any flood prone area. However, portions of lots occupied by residential structures that are located beyond a "building site" may contain land subject to flooding. In any instance where the lot is served by subsurface sewage disposal the area of the disposal fields shall not lie within any flood prone area. Adding fill material within the one hundred-year flood boundary area will not be permitted unless approved by the planning commission. In the event that filling within the flood boundary is approved, the fill shall be protected against erosion by rip-rap, vegetative cover, or other methods deemed acceptable by the Planning Commission.

On nonresidential building sites outside a one hundred-year flood boundary the use of structural floodproofing methods specified in Subsection 4-101.403, (Protection Against Flood Damage), of these regulations, as an alternative to fill material, may be approved by the Planning Commission, as provided in Subsection 2-101.4, of these regulations.

4-102.104 Lots with Building Sites Located on Steep Slopes

Due to the potential threat to health and safety posed by development located on lands with slopes in excess of fifteen (15) percent, the following regulations shall apply:

a. Site Development Plan Required -- No building permit may be issued for a building or any lot where the proposed building site lies on natural slopes of twenty (20) percent or greater. For any lot where the proposed building site has slopes of less than twenty

(20) percent but fifteen (15) percent or greater a site plan meeting the following requirements must be approved by the planning commission or designee prior to issuance of a building permit. Said site plan shall show:

(i) The exact size, shape, and location of the lot,

(ii) The proposed location of all buildings, sidewalks, driveways, drainageways, and utilities, and showing the proposed slopes and transitions between walks and driveways.

(iii) Proposed contours at vertical intervals of no more than five (5) feet,

(iv) The extent of natural tree cover and vegetation,

(v) The location of any on-site soil absorption sewage disposal systems,

(vi) The type and location of erosion control facilities.

(vii) The stamp of the Tennessee registered engineer who prepared the plan,

(viii) Certification by a Tennessee registered civil or geotechnical engineer as to the stability of the structures and compliance with sound construction methods for areas with steep slopes and landslide problems.

b. Site Development Standards -- The following standards shall be used as a guide in determining the suitability of the construction proposed for the particular site in question. The engineer's certification required in Subsection 4-102.103, a, (viii), above, shall address these standards.

(i) Natural vegetation shall be preserved to the maximum extent possible,

(ii) Natural drainageways and systems shall be maintained, except that surface water may be diverted around a house or slope area to a natural drain using acceptable construction techniques,

(iii) Operations that increase loads, reduce slope support, and cause instability of the slope shall be prohibited to the maximum extent possible. These methods include filling, irrigation systems, accessory buildings, and on-site soil absorption sewage disposal systems,

(iv) Where sanitary sewers are not available all on-site sewage disposal systems shall be shown on the site plan and located to avoid slide-prone areas. Said system shall be approved by the county health department taking into account these requirements,

(vi) Erosion control measures shall be employed to prevent soil from leaving the site. Additionally, soil from excavation on the site shall not be deposited as fill on a potential slide area,

(vii) No construction that would cut the toe of the slope shall be permitted. This shall apply as well to subdivision roads constructed in compliance with these regulations.

4-102.2 Lot Dimensions

Except as provided in Subsection 4-102.3 (Special Building Separation) minimum dimensions of lots shall comply with the standards of the zoning ordinance. All building setbacks shall be indicated for each lot shown on the plat.

Where lots are more than double the minimum area required by the zoning ordinance, the Planning Commission may require that such lots be restricted to prevent further resubdivision or be arranged so as to allow further subdivision and the opening of future public ways where they would be necessary to serve such potential lots, all in compliance with the zoning ordinance and these regulations.

Dimensions of corner lots shall be large enough to allow for erection of buildings, observing the minimum front yard setback requirements from both public way rights-of-way.

The minimum lot frontage on a public way shall be fifty (50) feet, except for the radius of a cul-de-sac that shall be thirty-five (35) feet.

Depth and width of properties reserved or laid out for business, commercial, or industrial purposes shall be adequate to provide for the off-street parking and loading facilities required for the type of use and development contemplated as established in the zoning ordinance.

4-102.3 Special Building Separation

In all instances where fire flows are inadequate to meet the requirements of these regulations or no fire hydrant is located within sufficient distance to meet the fire protection standards established herein, the minimum separation of principal buildings shall at all points be fifty (50) feet.

4-102.4 Building Setbacks from High Voltage Electric Lines

In the case of electric transmission lines where easement widths are not definitely established, a minimum building setback line from the center of the transmission line shall be established as follows:

City of Mt. Juliet

Building Department

Fats, Oil & Grease Pretreatment Requirements

Scope & Purpose:

To prevent sanitary and combined sewer system blockages, obstructions and overflows due to the contribution and accumulation of fats, oils and grease from food service establishments, commercial facilities and industrial facilities.

All new food service establishments or existing food service establishments that are being upgraded or remodeled must meet the requirements of the City of Mt. Juliet FOG Program Operation Division Policy No. 2008-08.

NEW MULTI-UNIT FACILITIES: New strip malls or strip centers must have two (2) separate sewer line connections at each unit within the strip mall or strip center. One sewer line will be for sanitary wastewater and one for the grease line will be for the kitchen area, or potential kitchen area, of each unit. The kitchen area, or potential kitchen area, grease line will be connected to the floor drains in the specified kitchen area, and will connect, or be able to connect, to other food service establishment kitchen fixtures, such as three (3) compartment sink, two (2) compartment sink, pre-rinse sink, mop sink, and hand wash sink.

New multi-unit facility, or new "strip mall" facility, owners shall contact the Public Works Department prior to conducting private plumbing work at the multi-unit facility site.

***Engineer Plans Required**

A set of engineered plumbing drawings is required before any approval or decision will be made. E-mailed plans are approved.

You may contact the Pretreatment Division and email plans to:

Attn: George Page
71 E. Hill Street
Mt. Juliet, TN 37122
(615) 773-7957 Ext. 274
gpage@cityofmtjuliet.org

City of Mt. Juliet Building Department

Notices

Revised 04/10/2015

Notice

To: All Builders, Developers, and Contractors

From: City of Mt. Juliet, Building Department

RE: Pressure Tests

PRESSURE TESTS: in order to achieve consistency for inspections, the following gauge reading will be required at the time of inspection:

Water – 80 p.s.i. minimum
Gas – 15 p.s.i. minimum

If you have any question please call the Building Department at 773-6225.

Notice

To: All Builders – Developers, and Contractors

From: City of Mt. Juliet, Building Department

RE: Lots not clearly marked

Effective Immediately!

NO INSPECTIONS will be done if the lot is not **clearly** marked.

We are unable to spend time looking for you lot. This will be considered a FAILED INSPECTION and you will be charged for it.

If you have any question please call the Building Department at 773-6225.

Notice

To: All Builders, Developers, and Contractors

From: City of Mt. Juliet, Building Department

RE: Sewer lines for tenant space build outs

In all build outs for buildings with multiple tenant spaces, there will be one building sewer line per tenant space.

Example -- A building with the potential of 12 tenant spaces, there will be 12 sewer lines. There may be only 8 tenants occupying all 12 spaces but there will be 12 sewer lines out from the building.

Please be so advised that this will be the procedure on all buildings with multiple tenant spaces anywhere in the City of Mt. Juliet. Any plans submitted to this office should reflect this as part of the plumbing drawings.

If you have any question please call the Building Department at 773-6225.

Notice

To: All Builders, Developers, and Contractors

From: City of Mt. Juliet, Building Department

RE: Concrete sidewalks, driveways, and handicap ramps

Due to numerous recent complaints the City of Mt. Juliet is compelled to re-enforce the following existing regulations; effective immediately – sidewalks, driveways, and handicap ramps must be constructed to conform to the City of Mt. Juliet standard plans:

- Standard Concrete Sidewalks – Detail ST-210
- Parallel Curb Ramp – Detail ST-305
- Residential Concrete Driveway Ramp – Detail ST-313

Particular attention must be given to ensure that dimensions and slopes adhere to those shown. Variances due to site conditions maybe allowed but only with prior approval in writing issued by the City of Mt. Juliet Public Works Department. Failure to comply will result in a **Stop Work Order** related to the violation and/or curtailment of building inspections until the violation is corrected and is in compliance.

Subdivision regulations and standard drawings are available at City Hall and Public Work.

These requirements will be strictly enforced on all residential projects to avoid ongoing problems with unacceptable transitions between sidewalks and driveways, and between sidewalks and ramps.

If you have any question please call the Building Department at 773-6225.

Notice

To: All Builders, Developers, and Contractors

From: City of Mt. Juliet, Building Department

RE: Permits – Access – Inspection

PERMITS:
Permits must be on all job sites at all times for inspectors to verify job address and sign off on all inspections performed. Permits are to be kept on site in a mail box (6' to the top of the box), but they must remain on site at all times until completion of job.

ACCESS:
Builders must provide access to all areas needing to be inspected. Crawl spaces must be accessible for floor system inspection. Attic spaces must be accessible for inspection. If it can't be seen form the floor, you must provide a way for the inspector to see all areas needing to be inspected.

INSPECTIONS:
Footing and foundation inspection will be done first. We will try to do them within a 24 hour period. All other inspections are required to give at least a one day lead time. It may take longer than 1 day to accomplish the inspection but they will be done on a first come first serve basis.

If you have any question please call the Building Department at 773-6225.

Notice

To: All Builders, Developers, and Contractors

From: City of Mt. Juliet, Building Department

RE: Trenching and Backfilling

Piping shall be installed in trenches so that the piping rest on solid and continuous bearing. We will not accept anything less. Piping cannot rest on block, brick, rock, broken concrete and etc. Piping must be bedded properly in ditch.

The trench shall be backfilled to the proper grade with compacted earth, sand, fine gravel, or similar granular material. This type of material is not found in most subdivisions.

Please be advised that this code will be strictly enforced. No exceptions!!!

We are also aware that sometimes there are Safety Issues involved when digging holes to tie into the Sewer Main. If safety is an issue, please call and we will work with you to avoid anyone getting hurt.

If you have any question please call the Building Department at 773-6225.

Notice

To: All Builders, Developers, and Contractors

From: City of Mt. Juliet, Building Department

RE: Stocking of Insulation and Drywall

Please be advised that the City of Mt. Juliet requires that all residential and commercial buildings have the following inspections to be passed:

- Plumbing
- Mechanical / Gas
- Electrical Rough
- Low Voltage Rough
- HVAC Rough
- Frame

All of the above inspections have to be passed before you can stock any insulation and drywall.

If you have any question please call the Building Department at 773-6225.

Notice

To: All Builders – Developers & Contractors

From: City of Mt. Juliet, Building Department

RE: All inspections must to be completed before Final inspection

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Please be advised that **ALL** inspections must be completed before the Final inspection is done. Failure to do so may result in that **NO** Certificate of Occupancy will be issued.

If you have any question please call the Building Department at 773-6225.

Notice

To: All Builders, Developers, and Contractors

From: City of Mt. Juliet, Building Department

RE: Copper Gas Lines

The City of Mt. Juliet Building Inspectors office will accept **Copper Gas Lines**. But they must be at least type **L copper**.

Further more, we require the line to be clearly marked as gas lines by painting them with **yellow** paint that will adhere to the copper. We also require the installers to use all safety precautions as necessary for proper installation.

If you have any question please call the Building Department at 773-6225.

Notice

To: All Builders, Developers, and Contractors

From: City of Mt. Juliet, Building Department

RE: Requiring Foundation Survey

Beginning June 1, 2009

The City of Mt. Juliet Building Department now requires a Foundation Survey; please be sure to have this completed before framing. The foundation survey can either be delivered to the office at 2425 N. Mt. Juliet Road or faxed in at (615) 754-7542. If the foundation survey has not been turned into the office by frame inspection time, we will **NOT** perform a frame inspection.

If you have any question please call the Building Department at 773-6225.