



# City of Mt. Juliet Planning & Zoning Department

## Minor Home Occupation Certification Letter

**Please attach a brief narrative about your business.**

**I hereby certify that I have read and agree with the requirements listed below for Minor Home Occupations. I also certify by my signature below that NO customers will be coming to my home in relation to the business.**

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: (        ) \_\_\_\_\_

Date: \_\_\_\_\_

1. *Minor home occupations.* In all zones permitting residences, minor home occupations in compliance with the following regulations are permitted as accessory uses. Due to their small scale and residential nature, minor home occupations are relatively common accessory uses which are not easily detectable and are not reasonable or desirable to regulate through a conditional use permit. However, in order to ensure that such activities remain within the limited scope of this provision, a use permit shall be obtained from the Zoning Administrator. The effective period for the use permit shall not exceed two years. At the end of every two-year period, renewal shall be automatically granted upon receipt of properly documented certification that the home occupation continues to be operated within the limitations set forth below:
  - a. A minor home occupation may be conducted within a dwelling and shall be clearly incidental to the use of the structure as a dwelling. No more than 500 square feet or 25 percent of the floor area of the dwelling, whichever is less, may be utilized by the minor home occupation.
  - b. In no way shall the appearance of the structure be altered or the occupation, within the

residence be conducted in a manner that would cause the premises to differ from its residential character either by use of colors, materials, construction, lights, signs, or the emission of noise or vibration.

- c. No traffic shall be generated by such minor home occupation by persons other than the occupants of the dwelling and any parking required as a result of the conduct of such home occupation shall be met off the street and in portions of the lot other than in required yards.
- d. No minor home occupation shall involve the use, parking, storage or repair of any vehicle exceeding a gross vehicle weight of 11,000 pounds, except deliveries by parcel post, United Parcel Service or similar in town delivery service trucks.
- e. No minor home occupation shall involve the on-site use or storage of tractor trailers, semi-trucks, buses or heavy construction equipment.
- f. No equipment or process shall be used in any minor home occupation that creates noise, vibration glare, fumes, odors or electrical interference detectable to the normal senses off the lot. In the case of electrical interference, no equipment or processes shall be used which creates visual or audible interference in any radio or television receivers off the premises.
- g. No outdoor display of goods or outside storage of equipment or materials used in the home occupation shall be permitted.
- h. No home occupation shall require internal or external alterations or involve construction features or the use of mechanical or electrical equipment that would change the fire rating of the structure or the district in which the structure is located.
- i. No person other than residents of the dwelling shall be employed at the location in the conduct of a minor home occupation.
- j. The following are specifically prohibited as minor home occupations, but may be permitted as major home occupations in accordance with the procedures of section 3-105.2, Accessory uses permitted with supplemental provisions:
  - i. Appliance repair.
  - ii. Beauty salons and barbershops.
  - iii. Cabinetmaking.
  - iv. Ceramics (with kiln larger than six cubic feet).
  - v. Dance or music studios with more than four students.
  - vi. Medical or dental office.
  - vii. Transportation equipment repair.
  - viii. Upholstering.
  - ix. Veterinary uses (including care, grooming or boarding).
- h. *Parents day out.* Child care for preteenage children, for not more than 12 hours in any

one week, shall be considered an accessory use when operated by a place of worship.

- i. *Private recreation facilities.* Private swimming pools, tennis courts and other outdoor recreational facilities exclusively for the use of the residents.